



# Fax Order Form: 413-306-6093

Today's Date: \_\_\_\_\_ Salesperson: \_\_\_\_\_

### Billing Information:

Business Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Payment Type:

Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ AmEx \_\_\_\_\_ Check \_\_\_\_\_

*Must be received prior to printing*  
Get Set Marketing  
125 Main Street  
Springfield, MA 01105

Cardholders's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expires: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

### Shipping Information:

Check if same as Billing Address: \_\_\_\_\_

Business Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Shipping # (if Supplied): \_\_\_\_\_ Carrier: \_\_\_\_\_

### Job Specifications:

File Name: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Files submitted by: FTP \_\_\_\_\_ Email \_\_\_\_\_ Mail \_\_\_\_\_ Get Set Design \_\_\_\_\_

Qty: \_\_\_\_\_ 3.5x2 Business Cards Printed Cost: \_\_\_\_\_

Qty: \_\_\_\_\_ 4x6 Postcards Design Cost: \_\_\_\_\_

Qty: \_\_\_\_\_ 4x9 Rack Cards Shipping Cost: \_\_\_\_\_

Qty: \_\_\_\_\_ 8.5x5.5 Jumbo Cards Total: \_\_\_\_\_

Qty: \_\_\_\_\_ 6x11 Supercards

Qty: \_\_\_\_\_ 8.5x11 Trifold Brochure

Qty: \_\_\_\_\_ Other (Specify)